

Minutes of the Monthly Meeting of Great Ayton Parish Council held on Tuesday 17 July 2012 at 7.00 pm

Present:- Cllrs: J Fletcher (Chairman), Mrs F Greenwell, Mrs J Brown, R Kirk, R Hudson, G Readman and S Jackson, Mrs J Leng (Parish Clerk). Others Present: Mr Howard Atkinson (Cemetery Superintendent), Mr Matthew Hamer (Apprentice), Cllr Mrs H Moorhouse, Mrs Dumphy (D&S Reporter), PCSO Moody and 7 Members of the Public.

Min No.	Business
1	<p><u>Apologies for Absence</u> There were no apologies for absence.</p>
2	<p><u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.</p>
3	<p><u>Members of the Public invited to address the Council</u> <i>Cllr Mrs Greenwell declared an interest as a Marwood School Governor.</i> Mr Phil Quigley from the Conservative Club raised the issue of parking on the Low Green area opposite the Conservative Club and Marwood School and referred to a letter previously circulated to Members which detailed the problem and provided photographic evidence. A joint request was put forward from the Conservative Club and Marwood School for an approach to be made to Highways for yellow lines to be placed along this section. Members agreed to support the Conservative Club and Marwood School, however, they pointed out the difficulty with policing the proposal of yellow lines as Great Ayton does not have a Traffic Warden. Another option would be to have stipulated parking hours so that residents could park their vehicles overnight but not during the day. Clerk to forward the correspondence received to the Highways Department offering the full support of the Parish Council and requesting that they look at suitable solutions to this problem.</p>
4	<p><u>Minutes of the meeting held on Tuesday 19 June 2012</u> The minutes of the PCM held on Tuesday 19 June 2012 were approved and signed.</p>
5	<p><u>Police Report</u> The Police Report was circulated. Cllr Kirk advised the meeting that the ongoing problem of Anti Social Behaviour around the Library and High Green was to be addressed in a special problem solving group (proposed date 27 July 2012 commencing at 10 am) to which the residents from the High Green and Library area would be invited and Councillor attendance requested. Clerk to confirm date and time of meeting to all Councillors.</p> <p>Cllr Jackson raised a concern around the number of 'rag and bone' men coming round the village and asked if they should be licensed. It was confirmed that they should be and PCSO Moody advised that if anyone had concerns in relation to people operating in their area that they should ring 101.</p>
6	<p><u>Council Services Report</u> Cemetery – Employees amenities facility – Cllr Jackson advised that he has an architect ready to progress the plans for submission for planning permission. Cllr Jackson.</p> <p>Allotments – The Cemetery Superintendent reported that he had received contact from a Skottowe Resident complaining about a Cock Bird crowing on the allotments, the gentleman has</p>

	<p>now referred the issue to the Environmental Health. Once again an incident of fly tipping had occurred at the allotments on Sunday evening. This is an ongoing problem and one that has cost the Council a lot of money in hiring skips. Cllr Hudson suggested that a more permanent solution should be looked at and proposed installing a barrier. Cllr Hudson to price the installation of a suitable barrier.</p> <p>Cllr Hudson had received an approach from a Church Youth Group who were due to stay just outside the Village, part of their outdoor activities is to carry out volunteer work within the Community and they had approached him to ask if there was any tasks that they could be set within the Village. It was agreed that they would be asked to tidy The Trod, both inside and outside the Village Hall and litter picking on Station Road.</p> <p>Play Area – Ongoing.</p> <p>Low Green – Wild Flower Planting on Stokesley Road – Ongoing. Willow Tree Bench – Ongoing. Lime Trees – Correspondence had been received in relation to the Lime Trees on the Low Green and the resident concerned raised a concern about it blocking the light from his property. It was noted that the Cemetery Superintendent and Apprentice maintain the lower branches but that further advice on the management of all the Lime Trees on the Low Green should be sought. Bilsdale Tree Services had provided two options on how to manage the trees and it was agreed that Option 1 was the most suitable approach. Clerk to contact Bilsdale Trees Services and request a price for the work detailed within Option 1.</p> <p>High Green – it was agreed that an official photo opportunity should be arranged and that the Guisborough and Great Ayton Rotary Club should be invited. Clerk to contact Peter Torbert to agree a suitable date.</p> <p>Flower Tubs – the Cemetery Superintendent advised that one plaque required replacement and we needed to purchase one new tub. Clerk to cost the price of a replacement tub.</p> <p>Captain Cook Garden – the tidy up work would take place later in the year. Cemetery Superintendent.</p> <p>Grass Cutting – Members formally thanked Mr Atkinson and Mr Hamer for their excellent work on keeping on top of the grass cutting during these adverse weather conditions.</p>
7	<p><u>Matters Arising from the minutes (for information only)</u></p> <p>Village Hall – Cllr Kirk had held initial meetings with Great Ayton Dramatic Society and was due to meet with their Chairman again next week to draft a constitution. Cllr Kirk.</p> <p>The replacement railings were ready to be fitted, however, the wall repair needs to be completed first. Open.</p> <p>S106 form to be completed with the Play Area, Village Hall disabled access proposals and the Hall Fields project. Clerk to complete the documentation.</p>

8	<p>Planning Report</p> <p><i>Cllr Fletcher declared an interest in planning application reference 12/01288/FUL and 12/01289/LBC – 12A High Green and vacated the room whilst this item was considered.</i></p> <p><i>Cllr Hudson declared an interested in planning application reference 12/01181/FUL – 85 High Street.</i></p> <p>12/01278/CAT – Molyneux, Low Green – Proposed removal of 3 trees – No observations.</p> <p>12/01318/FUL – 8 Angrove Close – Proposed alterations to existing dwelling – No observations.</p> <p>12/01181/FUL – 8 High Street – Proposed rear raised patio area with access steps and boundary – No observations.</p> <p>12/01288/FUL – 12A High Green – Proposed alterations and extensions to existing dwelling – No observations.</p> <p>12/01289/LBC – 12A High Green – Application for Listed Building Consent for proposed alterations and extensions to existing dwelling – No observations.</p> <p>12/01277/MRC – Great Ayton Cricket & Football Club – Application to remove condition 3 of planning approval – Clerk to ascertain what time is stipulated on the licensing agreement, the Parish Council agreed that the condition should be in line with the current licensing agreement.</p> <p>12/01126/FUL – 39 Hollygarth – Proposed turning area for the use of emergency vehicles and disabled access for persons with disabilities and unable to walk to the designated parking area – No observations.</p> <p>12/01414/FUL – Stanley Grange Stud, Yarm Lane – Demolition of existing outbuilding and garage and construction of two storey extension to existing farmhouse to provide ancillary accommodation and managers flat. – No observations but with the caveat that the extension cannot be sold as a separate entity.</p> <p>Applications Approved</p> <p>12/00848/TPO – Richardson Hall, High Green – Application for works to 5 trees subject to Tree Preservation Order 1998/01 as amended by email and photos received by Hambleton District Council on 29 May 2012.</p> <p>12/00025/CAT – 8 High Green – Proposed felling of Birch Tree.</p> <p>12/00947/FUL – 7 Byemoor Close – Proposed rear single storey extension and new pitched roof to existing garage and internal alterations.</p> <p>12/00920/FUL & 12/00921/LBC – Marwood Church of England VC Infant School – Extension to existing school to form an entrance lobby and adjoining glazed link corridor.</p> <p>12/00756/FUL – 3 Wainstones Drive – Proposed Rear Conservatory.</p>
9	<p>Correspondence and Information Report</p> <p>Electoral Review of Hambleton – Members supported the current proposals in relation to the Ward Changes for Great Ayton and the number of Councillor representatives.</p> <p>Hambleton District Council – Free Loft & Cavity Wall Insulation Scheme – Noted.</p> <p>NYMNP – Joint Area Parish Forum – 17 July 2012 – Noted.</p> <p>Great Ayton Cricket & Football Club – Request for the subject of leases to be considered by the</p>

	<p>Parish Council – decision previously agreed would not be revisited for a period of six months.</p> <p>Licensing Dept, Hambleton District Council – Request for license variation for Whinstone View Country Club. Clerk to circulate information to all. Any comments / observations should be submitted to the Clerk in advance of the response date on 26 July 2012 to enable her to respond on behalf of the Parish Council</p> <p>Gypsy Travelling Questionnaire – completed and submitted.</p> <p>The following items for information were all noted:- Clerks & Councils Direct – June 2012 Newsletter SLCC – Clerk Magazine July 2012 Mrs June Imeson OBE – Thank you card for inviting her to judge at the Village Fete. Dr Rachel Myers – Thank you card for inviting her and her husband to judge at the Village Fete. Streetscape – Outdoor Fitness System information. Mr Peter Scrope DL – Thank you letter for inviting him and his family to the Civic Ceremony and to plant the commemorative Yew Tree in the Cemetery. Sgt Wilson – Village Hall Youth Group – offering their full support. Rural Services Network – Weekly Email News Digest 25 June and 2 July. Rural Services Network – Rural Services Member Network Survey. Lappset – New Metal Play Range Brochure. NYMNP – Now and Then Photos Request. LGA Information Services – Employment Law Update: Advisory Bulletin 590. Glasdon – Street Furniture information leaflet.</p>
10	<p><u>Clerk's Report</u></p> <p>Footpath Easby Lane to Suggitts Field – Underground Leak This is still not repaired and further complaints have been received – Clerk to advice PROW. Ongoing.</p> <p>Flooding on Easby Lane – A site meeting is to take place to discuss how to resolved the problem. Open.</p> <p>Footpath behind Cliffe Terrace – No change. Request for Cemetery Superintendent and Apprentice to cut back the Elder Tree – Open.</p> <p>Hall Fields Project – No change – Agreed to add this Project to the S106 Public Open Space, Sport and Recreation Action Plans. Open.</p> <p>Common Land and PROW Easby Lane to Suggitt's Field – Hambleton District Council response outstanding – Clerk asked to contact the Enforcement Officer to obtain a progress report.</p> <p>Highways Issues – White Lines at the Low Green – awaiting a date for completion – Open. Waterfall Terrace Railings – Clerk asked to contact Highways to ascertain a completion date.</p> <p>Great Ayton Dramatic Society – Village Hall Notice Board – Cllr Kirk in discussion with GADS in</p>

	<p>relation to the Village Hall Constitution and this will be discussed as part of this. Closed.</p> <p>NS&I – Silver Band Account – Decision to be made on what to do with the money to include Silver Band commemorative suggestions. Deferred to next meeting.</p> <p>Request for Memorial Bench in Cemetery - Awaiting costs for a 3 seat bench for the corner of the Garden of Remembrance. Open.</p> <p>Travellers Rest – Request for yellow lines to be repainted following road repairs – Highways to complete the work when they are in the area with the line machine. Open.</p>
11	<p><u>Accounts Report</u></p> <p>The total payments made were £15959.21. The total receipts received were £1423.14. The Quarter 1 accounts were noted and it was agreed that in future an additional column would be included which would detail the ‘Anticipated Outcome’.</p>
12	<p><u>Councillors Reports</u></p> <p>Cllr Hudson informed members that it was hoped that the Boxing Club would be back open for the School Summer Holidays.</p> <p>Cllr Jackson advised Members that following discussions he had with Mr Monaghan from the Royal Oak that he had agreed to reinstate the cigarette bin outside the bar area, this would hopefully eliminate the amount of stubs left on the pavement outside.</p> <p>Cllr Fletcher reported that there were a number of overgrown hedges around the village – he asked Cllr Kirk to report the one within the Hambleton Car Park which was extremely overgrown. However, due to the adverse weather conditions a number of hedges were now overgrown around the village and residents must be reminded that it is their responsibility to ensure they are suitably maintained in particular when they are on a public right of way.</p>
13	<p>It was agreed that under Section 100A(4) of the Local Government Act 1972, the press and public were excluded from the meeting during consideration of two items of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act. The Parish Council were satisfied that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.</p>

GREAT AYTON PARISH COUNCIL – MEETING 17 JULY 2012

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	Employees Amenities Facility.	To be in place by the Autumn. Cllr Jackson	Open.
Allotments			
Play Area	RoSPA Report – repair/maintenance requirements.	Work ongoing.	Open.
	Investigations into replacement play equipment.	Cllr Brown had now received a third quote..	Open.
Low Green	Wild flowers planting – Stokesley Road side.	Cllr Fletcher to investigate further.	Open.
	Willow Tree Bench.	Outstanding.	Open.
High Green	Lime Tree replacement. Donation of £400 received from the Guisborough and Great Ayton Rotary Club (they have expressed an interest to be involved with the official ceremony).		Open.
Flower Tubs	Cemetery Superintendent asked to check the flower tubs and plaques as it had been reported that a number were broken / damaged.		Open.
Captain Cook Garden	Cllr Readman asked if the Cemetery Superintendent had had an opportunity to look at tidying up the Garden.	It was agreed that this would be a project for later in the year when a thorough clear out would take place.	Ongoing.

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PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	COUNCIL RESPONSE
12/01278/CAT – Molyneux, Low Green	Proposed removal of 3 trees.	
12/01318/FUL – 8 Angrove Close	Proposed alterations to existing dwelling.	
12/01181/FUL – 85 High Street	Proposed rear raised patio area with access steps and boundary.	
12/01288/FUL – 12A High Street	Proposed alterations and extensions to existing dwelling.	
12/01289/LBC – 12 A High Street	Application for Listed Building Consent for proposed alterations and extensions to existing dwelling.	
12/01277/MRC – Great Ayton Cricket & Football Club	Application to remove condition 3 of planning approval.	
12/01126/FUL – 39 Hollygarth	Proposed turning area for the use of emergency vehicles and disabled access for persons with disabilities and unable to walk to the designated parking area.	

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
12/00848/TPO – Richardson Hall, High Green	Application for works to 5 trees subject to Tree Preservation Order 1998/01 as amended by email and photos received by Hambleton District Council on 29 May 2012.
12/00925/CAT – 8 High Green	Proposed felling of Birch Tree.
12/00947/FUL – 7 Byemoor Close	Proposed rear single storey extension, and new pitched roof to existing garage and internal alterations.
12/00920/FUL & 12/00921/LBC – Marwood Church of England VC Infant School	Extension to existing school to form an entrance lobby and adjoining glazed link corridor.
12/00746/FUL – 3 Wainstones Drive	Proposed Rear Conservatory.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
Bank Flow Farm	Logs for Sale sign should be removed as not part of the agricultural holding (wood bought in to sell); Owner intimated that he will make application for this and another livestock building.	Open.
Stanley Houses	Planning application due shortly for change of use at rear of property to cover “storage and sale of caravans”.	Open.

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CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information	Action
The Local Government Boundary Commission for England	Electoral Review of Hambleton (previously circulated and poster displayed in Village Notice Board).	
Hambleton District Council	Free Loft & Cavity Wall Insulation Scheme (previously circulated and poster displayed in Village Notice Board).	
NYMNP	Joint Area Parish Forum – 17 July 2012 – (previously circulated)	
Great Ayton Cricket & Football Club	Request for the subject of leases to be considered by the Parish Council.	
Licensing Department, Hambleton District Council	Request for license variation for Whinstone View Country Club – sent to Cllrs Mrs Greenwell, Kirk and Hudson for consideration.	
Mr Hetherington	Lime Tree on Low Green – advice received from Bilsdale Tree Services – for consideration on how to progress.	
Cllr Hudson	Youth Group Volunteers (previously circulated) for agreement on what task(s) they will be asked to undertake.	

INFORMATION

Sender	Information
Clerks & Councils Direct	June 2012 Newsletter
SLCC	The Clerk Magazine July 2012
Mrs June Imeson OBE	Thank you card for inviting her to Judge at the Village Fete.
Dr Myers	Thank you card for inviting her and her husband to judge at the Village Fete.
Streetscape	Outdoor Fitness System
Mr Peter Scrope DL	Thank you for inviting him and his family to the Civic Ceremony and to plant the commemorative Yew Tree.
Sgt Wilson	Village Hall Youth Group – offering their support – forwarded to Cllr Kirk.
Rural Services Network	Weekly Email New sDigest – 25 June and 2 July 2012 (previously circulated).
Rural Services Network	Rural Services Member Network Survey (previously circulated).
Lappset	New Metal Play Range Brochure – forwarded to Cllr Brown.
NYMNP	Now and Then Photos Request (poster displayed in Village Notice Board).
LGA Information Services	Employment Law Update: Advisory Bulletin 590.
Glasdon	Glasdon Street Furniture information leaflet.

GREAT AYTON PARISH COUNCIL – MEETING 17 JULY 2012

CLERK’S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt’s Field	Footpath completed. New kissing gate and cutting back trees outstanding should be completed by end of FY11/12. Underground leak reported to both PROW and NWB. Review undertaken and confirmed that it was suspected that there was a blocked land drain. Further investigative work to be undertaken to ascertain costs and when and if the problem can be resolved	As requested the Clerk had contacted PROW for an update – response received advised that there was no further information at this stage.	Open.
Flooding on Easby Lane	Further reports of flooding during the recent adverse weather conditions. Information passed to Highways.	A site meeting is to take place to discuss how to resolve the problem.	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing. Moved to FY12/13, depending on priorities.	No change.	Open.
Hall Fields Project	Nicky Smith, NDVSA, chasing the Forestry Commission (Woodland Improvement Grants) for assistance, has escalated the request.	No change.	Open.
	NWB may be able to assist if their 2 nd proposal for flood defences for Roseberry Crescent is agreed. Proposals being revised.	No change.	Open.
	The EA may assist with grant funding.	No change.	Open.
Common Land PROW Easby Lane to Suggitt’s Field	HDC enforcement officer dealing with matter; appears to be in contravention of original planning application. Solicitor suggested wait for HDC’s response before spending any funds.	HDC response outstanding.	Open.
Highways Issues	Low Green – white lines. Inspection completed and agreed that they would be renewed in the next financial year – date to be confirmed.	Cllr Moorhouse advised that she had requested an update in relation to this work.	Open.
	Waterfall Terrace – Railings. Cllrs Mrs Brown and Mr Fletcher reported unsafe coping stones and railings. Inspected and agreed to carry out necessary repairs in the next financial year – date to be confirmed. Clerk to chase as a matter of urgency as railing now extremely dangerous. Response received from Highways stating that they did not feel that the repair work was urgent and that they would advise when a date was agreed but that it would be later in the year (response circulated). Further issue reported in relation to missing railing as reported by Cllr Mrs Brown.	Clerk had wrote to Highways to stress the urgency due to the Village Fete. Response received is that they will be repaired with the next two months.	Open.
GADS	Request to have a permanent notice board outside the Village Hall. Notification that they may need to hand back management of the Village Hall including utility costs. Advised that we were waiting for establishment of Village Hall Committee.	Cllr Kirk communicating with GADS re: issues.	Open.
NS&I	NS&I Investment Account – Account balance received along with account closure documents which have been completed and returned.	Decision required on what to do with the money. Councillors requested to bring	Open.

		suggestions to the next meeting on how the Silver Band could be commemorated.	
Hambleton District Council	Public Open Space, Sport and Recreation Action Plans .	Ongoing - responses requested by the next meeting.	Open.
Mr McCarthy	Request for memorial bench in the cemetery in memory of his mother and father. Clerk wrote to Mr McCarthy to see if he would like to contribute to a bench to be placed around a tree in the Cemetery Mr McCarthy has confirmed that he would like to proceed subject to the bench been close to the garden of remembrance?	The Clerk was to seek prices for a 3 tier seat in the garden of remembrance and to provide the costs to Mr McCarthy.	Open.
Mrs Johnson	Travellers Rest –telephone call to state that since the road was repaired the yellow lines have not been repainted – this is now causing access problems due to people parking.	CLlr Moorhouse advised that Highways would repaint yellow lines when they were in the area with the line machine..	Open.

GREAT AYTON PARISH COUNCIL – MEETING 17 JULY 2012

ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
W Eves & Co Ltd	Fuel – POS	DD 104.68	DD 308.66
	Fuel – Cemetery	DD 99.37	
	Fuel – POS	DD 104.61	
Northumbrian Water	Water Services Bill – 1.4.12 to 30.6.12	Allotments	DD 117.10
Northumbrian Water	Water Services Bill – 1.4.12 to 30.6.12	Cemetery	DD 9.69
Northumbrian Water	Water Services Bill – 1.4.12 to 30.6.12	Public Conveniences	DD 188.70
Sam Turner & Sons Ltd	Weibang 21" Self Propelled Mower – POS	511.99	636.08
	R/Clip x 6, Nylum Line and 5 Litre Oil – Cemetery	109.95	
	Bulk Line – POS	14.14	
Initial Washroom Solutions	2 x Nappy Units and 1 x Sanitact Unit Standard – 27.6.12 to 31.10.12	Public Conveniences	25.54
Hambleton District Council	Salaries – 1.4.12 to 30.6.12	Salaries	9976.44
Cllr Ron Kirk (reimbursement for bills paid on 27.6.12)	J & K Services – decorating at the Village Hall	2257.00	2560.11
	Building Material Supplies - Village Hall	303.11	
Richard Collins	1 x Grave Dug	Cemetery	80.00
Mr P Suggitt	River Warden	POS	187.50
Gifts 2 Impress	Diamond Jubilee Mugs		1420.99
Bilsdale Tree Services	Supply and planting of 2 nd 6ft Taxus Baccata (Yew) Tree	Cemetery	160.00
Hambleton District Council	Non Domestic Rates for 1.7.11 to 31.3.12 & 1.4.12 to 31.3.13	Public Conveniences	240.68
Mr Howard Atkinson	Mobile Phone Top Up	Cemetery	10.00
Mrs Julie Leng	Telephone Bill – General Admin	25.22	37.72
	Postage – 10.6.12 to 17.7.12	12.50	
TOTAL			15959.21

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent – 1 July 2012	Garage Rent	25.00
Cllr Ron Kirk	Diamond Jubilee donation	S145 Village Events	15.00
Mr Bisby	Diamond Jubilee donation	S145 Village Events	151.14
Mrs Ferry	Grave Reservation LI 7	Cemetery	66.00
Mrs Kearsey	Plaque on the memory wall	Cemetery	36.00
Mr M W Weatherill	Additional inscription	Cemetery	49.00
Hetherington's Funeral Services Limited	Additional inscription	Cemetery	49.00
Mr M W Weatherill	Erection of a headstone	Cemetery	97.00
Irene Jessop Funeral Service	Funeral Fee	Cemetery	627.00
Crown Memorials Ltd North East	Erection of a headstone	Cemetery	97.00
Mrs Fowler	Plaque on the memory wall	Cemetery	36.00
Great Ayton Working Mens Club & Institute	Band Donation for the Village Fete	S145 Village Events	175.00
TOTAL			1423.14

1.3 NS&I Silver Band Account funds – what should happen with this money?

1.4 Budget Review Quarter 1.